

# Agenda

Reigate & Banstead  
Local Committee

**We welcome you to  
Reigate and Banstead Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

- Highways Forward Programme  
2016/17 – 2017/18
- Early Education and Childcare &  
Children's Centre Services
- East Surrey Community Safety  
Partnership Update



## Venue

**Location:** Reigate Town Hall,  
Castlefield Road,  
Reigate, Surrey  
RH2 0SH

**Date:** Monday 14 December  
2015

**Time:** 2.00 pm

# You can get involved in the following ways

# Get involved

## **Ask a question**

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## **Write a question**

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

## **Sign a petition**

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## **Thank you for coming to the Local Committee meeting**

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: [sarah.quinn@surreycc.gov.uk](mailto:sarah.quinn@surreycc.gov.uk)

Tel: 01737 737695

Website: <http://www.surreycc.gov.uk/reigateandbanstead>



Follow @ReigateLC on Twitter



**SURREY**



### **Surrey County Council Appointed Members**

Mrs Dorothy Ross-Tomlin, Horley East (Chairman)  
Ms Barbara Thomson, Earlswood and Reigate South (Vice-Chairman)  
Mrs Natalie Bramhall, Redhill West and Meadvale  
Mr Jonathan Essex, Redhill East  
Mr Bob Gardner, Merstham and Banstead South  
Mr Michael Gosling, Tadworth, Walton and Kingswood  
Dr Zully Grant-Duff, Reigate  
Mr Ken Gulati, Banstead, Woodmansterne and Chipstead  
Mrs Kay Hammond, Horley West, Salfords and Sidlow  
Mr Nick Harrison, Nork and Tattenhams

### **Borough Council Appointed Members**

Cllr Michael Blacker, Reigate Central  
Cllr Dr Lynne Hack, Banstead Village  
Cllr Norman Harris, Nork  
Cllr David Jackson, Horley West  
Cllr Frank Kelly, Merstham  
Cllr Roger Newstead, Reigate Hill  
Cllr Jamie Paul, Preston  
Cllr Tony Schofield, Horley East  
Cllr Bryn Truscott, Redhill East  
Cllr Mrs Rachel Turner, Tadworth and Walton

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Susan Briant / Sarah Quinn, Community Partnership and Committee Officers on 01737 737695 or write to the Community Partnerships Team at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH or [susan.briant@surreycc.gov.uk](mailto:susan.briant@surreycc.gov.uk)**

**This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.**

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. **To support this, County Hall has wifi available for visitors – please ask at reception for details.**

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*












***Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.***

***Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.***

*If you have any queries regarding this, please contact the representative of the **Community Partnerships Team** at the meeting.*

			
Mrs Dorothy Ross-Tomlin (Chairman) Horley East	Ms Barbara Thomson (Vice-Chairman) Earlswood & Reigate South	Mrs Natalie Bramhall Redhill West & Meadvale	Mr Jonathan Essex Redhill East
			
Mrs Kay Hammond Horley West, Salfords & Sidlow	Mr Michael Gosling Tadworth, Walton & Kingswood	Dr Zully Grant-Duff Reigate	Mr Ken Gulati Banstead, Woodmansterne & Chipstead
		 <b>SURREY</b> COUNTY COUNCIL  <b>Local Committee (Reigate &amp; Banstead)</b>  <b>County Councillors 2013-17</b>	
Mr Nick Harrison Nork & Tattenhams	Mr Bob Gardner Merstham and Banstead South		

For councillor contact details, please contact Susan Briant/ Sarah Quinn, Community Partnership and Committee Officer, ([susan.briant@surreycc.gov.uk](mailto:susan.briant@surreycc.gov.uk) / [sarah.quinn@surreycc.gov.uk](mailto:sarah.quinn@surreycc.gov.uk) Tel: 01737 737695)

			
Cllr Michael Blacker Reigate Central	Cllr Dr Lynne Hack Banstead Village	Cllr Norman Harris Nork	Cllr David Jackson Horley West
			
Cllr Frank Kelly Merstham	Cllr Roger Newstead Reigate Hill	Cllr Jamie Paul Preston	Cllr Tony Schofield Horley East
		 <b>Local Committee (Reigate &amp; Banstead)</b>  <b>Borough Council Co-optees 2015-16</b>	
Cllr Bryn Truscott Redhill East	Cllr Mrs Rachel Turner Tadworth & Walton		

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## **OPEN FORUM**

Before the formal Committee session begins, the Chairman will invite **questions relating to items on the agenda from members of the public** attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

### **PART ONE - IN PUBLIC**

#### **1 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY)**

To receive any apologies for absence.

#### **2 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY)**

(Pages 1 - 12)

To approve the minutes of the previous meetings (14 September 2015 and 19 October 2015) as a correct record. The minutes will be available in the committee room half an hour before the start of the meeting, or online at [www.surreycc.gov.uk/reigateandbanstead](http://www.surreycc.gov.uk/reigateandbanstead) or by contacting the Community Partnership and Committee Officer.

#### **3 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY)**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
- If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

#### **4 PETITIONS (AGENDA ITEM ONLY)**

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

##### **4a THREE ARCH ROAD TRAFFIC LIGHT JUNCTION**

(Pages 13 - 16)

To consider a petition from Mr Brian Mayne.

*Response attached*

**4b STATION ROAD ROUNDABOUT, REDHILL**

(Pages 17 - 22)

To consider a response to a petition presented by Ms Emma McCarthy at the 14 September 2015 meeting.

*Response attached*

**5 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY)**

To answer any questions from residents or businesses within the Reigate and Banstead Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon 4 working days before the meeting.

**6 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY)**

To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer before 12 noon 4 working days before the meeting.

**7 LOCAL COMMITTEE DECISION TRACKER [FOR INFORMATION]**

(Pages 23 - 28)

To note progress against decisions taken at previous meetings.

*Report attached*

**8 EPSOM AND BANSTEAD SUSTAINABLE TRANSPORT PACKAGE [FOR DECISION]**

(Pages 29 - 52)

This paper is to brief Members on the Epsom-Banstead Sustainable Transport Package (STP) which is being developed into a business case for submission to the Coast to Capital (C2C) Local Enterprise Partnership (LEP) in a bid for funding from the Local Growth Award. The project spans Epsom & Ewell and Reigate & Banstead boroughs, and requires the formation of a joint Member Task Group to support the development of schemes for the project and reporting process through the Local Committee cycle.

*Report and Annexes 1-3 attached*

**9 HIGHWAYS SCHEMES UPDATE [EXECUTIVE FUNCTION FOR INFORMATION]**

(Pages 53 - 70)

At the 1 December 2014 Local Committee, Members agreed a programme of revenue and capital highway works in Reigate & Banstead. An amended programme of works was agreed on 2 March 2015 to take account of the reduced revenue budget. Delegated authority was given to enable the forward programme to be progressed without the need to bring further reports to the Local Committee for decision. This report sets out recent progress. The report also updates Members on the number of enquiries received from customers.

*Report and Annex 1 attached*



- 10 HIGHWAYS FORWARD PROGRAMME 2016/17 - 2017/18 [EXECUTIVE FUNCTION FOR DECISION]** (Pages 71 - 80)
- This report seeks approval of a programme of highway works for Reigate & Banstead funded from the Local Committee's delegated capital and revenue budgets.
- Report and Annex 1 attached*
- 11 ON STREET PARKING ENFORCEMENT UPDATE [EXECUTIVE FUNCTION FOR INFORMATION]** (Pages 81 - 92)
- Local Committees are responsible for installing and reviewing on street parking restrictions. Committees have a scrutiny role of the enforcement operation and a share of any surplus income.
- This report sets out the background for these arrangements and provides an overview of the enforcement operation.
- Report and Annexes 1 and 2 attached*
- 12 EAST SURREY COMMUNITY SAFETY PARTNERSHIP - UPDATE [FOR INFORMATION]** (Pages 93 - 98)
- This report updates the Local Committee on the priorities and work of the East Surrey Community Safety Partnership.
- Report attached*
- 13 EARLY EDUCATION AND CHILDCARE SERVICES AND CHILDREN'S CENTRE SERVICES [FOR INFORMATION]** (Pages 99 - 120)
- This report provides an overview of early education and childcare services and children's centre services in the borough of Reigate & Banstead.
- Report and appendix attached*
- 14 BUCKINGHAMSHIRE AND SURREY TRADING STANDARDS WORK IN REIGATE & BANSTEAD 2015 [FOR INFORMATION]** (Pages 121 - 130)
- To provide an update on the work of Buckinghamshire and Surrey Trading Standards Service, particularly within the borough of Reigate & Banstead in 2015.
- Report attached*
- 15 LOCAL COMMITTEE TASK GROUPS [FOR DECISION]**
- To appoint a Borough Councillor to the vacancy on the Greater Redhill Sustainable Transport Package Task Group (please note that this item was originally considered at the 19 October 2015 meeting).
- Agenda Item Only*